

SAC Meeting Minutes

Meeting Date: 8/23/2016

Members Present

Doug Palow—Principal

Anika Carter Assistant Principal

Karen Wood Assistant Principal

John Rivera

Dominique Stokes

Sarah Dube-Garrett

Westley Hancock

Dolly Farrell-Chair

Maggie Haggar

Michael Licata--Facilitator

Dodie Lytle

Ethan Faggett

Rosanne Joyce

Carly Schwartzel

Jennifer Lessinger

Nicole Watts

Sarah Rice

Gloria Ray

Dolly Farrell

Diane Bauer

Tiffany Williams

Diane Baker

Pam Murray

Parna Shenoy

Lucia Gomez

Topics Discussed

Welcome and Introductions-SAC Facilitator-M. Licata

Adoption of Agenda –SAC Members

- Discussed Agenda
- Motions-to accept agenda
 - 1st –C. Schwartzel
 - 2nd –E. Faggett
 - All--in favor to adopt agenda
- Passed/Adopted

Adoption of Minutes from SAC Meeting 5-24-2016) –SAC Members

- Discussed minutes from May 24th meeting --- sent electronically prior to meeting
- Motions-to accept minutes
 - 1st—D. Stokes
 - 2nd—E. Faggett
 - All--in favor to adopt minutes
- Passed/Adopted

SIP –M. Licata

- Discussed SIP goals
- Still working on our SIP goals---not officially completed
- Discussed how SIP goals are developed
 - Our school grade from the state is based on 7 areas (was 3 areas in the previous year)
 - Score is based on 700 points
 - Discussed categories---how they have changed in the last 2 years
 - Shows what areas need improvement
 - We use this data to create our SIP goals
 - Some areas that we will be working on this year include--
 - The lowest 25% of our students in grades 3, 4 and 5---that need to increase their learning gains
 - Learning gains for all students
 - 5th grade science scores
- Question J. Lessinger (Parent)--FSA-- is that the only way schools are graded?
- Answer D. Palow (Principal)--Yes, for elementary schools these are the scores that they use.

DAC – M. Licata

- Discussed DAC (District Advisory Committee)
- Meets once a month on Wednesday nights
- Heights is in need of a couple non-staff volunteers to attend these meetings and report back at SAC meetings.
- E. Faggett and C. Schwartzel will represent Heights
- J. Rivera is available to fill in at any DAC meetings--when needed

Academics – D. Palow

- Mr. Palow is very excited to be the new principal at Heights
- Academic goals for the year were discussed the 1st week of school---every student reaches their potential here at Heights
- Heights this year is --- One Team—One Vision—One Goal
- All staff wore a shirt with this saying for “Meet Your Teacher” night to show parents our goal for the year
- Staff---discussed academics for all students
 - every staff member is aware of the lowest 25%
 - also -- how to keep students achieving at levels 3, 4 and 5

- WIN (what I need) Time—discussed
 - 2 times a week
 - PLC (professional learning community) will look at student data
 - PLC groups meet during the day---during teacher planning time
 - Look at data across the grade level
 - Which standards each student would benefit from remediation or enrichment
- Phonics
 - New this year
 - Really Great Reading
 - Implementing in grades K-2 this year
 - Grades 3, 4 and 5 – will have program for students in the lower 25%
 - Starting with K

IB Update – D. Palow

- Starting IB self-study this year
- Reauthorization next year
- Checking to be sure class plans are linked to planners
- Training
 - Staff continue to attend IB training
 - October—some staff members will attend level 1 training
 - IB requirement is that all staff members attend a level 1 training

New Business—SAC Members

- SAC chair needed
 - We need 1 parent representative for this administrative position
 - Dolly Farrell---will be our SAC chair for this school year
- Question C. Schwartzel (Parent)--I am concerned about the Fruit Loops and Cheese-Its being served for lunch
- Answer D. Palow (Principal)--I am aware of it and currently looking into it---will get back to the committee with information on that.
- Student Arrival/Dismissal
 - Our SRO (school resource officer) cannot help with traffic
 - We have to submit paperwork to get help with traffic
 - District looking into the problem – congestion during parent drop off and dismissal
 - Parent comment—I would like a district person to ride with me during drop-off and dismissal
 - Mr. Palow (Principal)-We only have one lane for both busses and cars/parents—

the district is working on ideas to help with congestion

- Mrs. Wood (Assistant Principal) -- Mr. Lloyd from transportation department rode on bus 1029 the other day for its entire route to assess route, time and school arrival—he is aware there are some issues
- Question J. Lessinger (Parent)--A couple years ago Heights process for student drop off in the morning and parent pick up was sent home—is there any way to have that sent home this year?
- Answer D. Palow (Principal)--We are currently putting something together to send home
- Science
 - Focus this year
 - Science Lab—for 5th grade
 - All science standards will be covered in the lab
 - Classes will rotate every 2 weeks through the lab
 - Getting help from the district to set up this lab
 - Finding funding to help with supplies for the lab
 - Will help with scores—science still FCAT --- not FSA
- STAR Math
 - New this year
 - All grades test on computer
 - Part of STAR 360
- Question C. Schwartzel--(Parent)--What is the timeline for phonics program?
- Answer D. Palow (Principal)--Funding is our problem—looking at possible ways to purchase.
- Question D. Farrell (Parent)--Are we full---for student admissions?
- Answer D. Palow (Principal)--Yes, we are at our maximum for enrollment 1185 students.
- Question D. Stokes (Parent)--Are you expecting any impact from the new school opening in front of Heights?
- Answer D. Palow (Principal)--Not much of an impact—we have only lost a handful of students.
- Question N. Watts (Parent)--What is your teacher turn over since all need to be trained for IB?
- Answer D. Palow (Principal)--We do retain a lot of teachers—this year most moved due to spouses having job relocations—we have 13 new teachers---only 1 was due to enrollment (5th grade)— we are looking for a kindergarten teacher—this week Ms. Getz moved back to Pennsylvania due to a family issue.

Adjourn

- Motion to adjourn SAC meeting
1st- M. Hager

2nd-S. Dube-Garrett
All--in favor to adjourn

- Adjourned

Next SAC meeting—October 25th